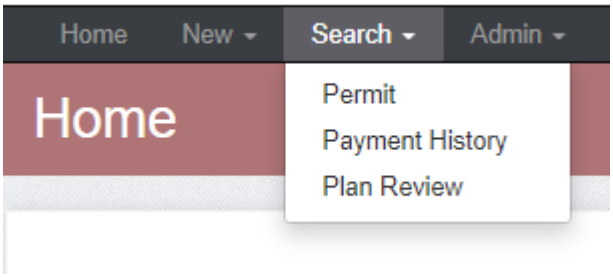
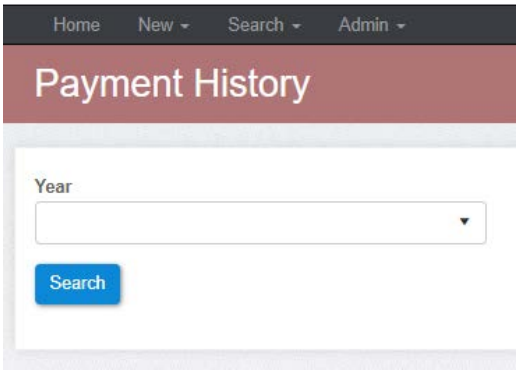
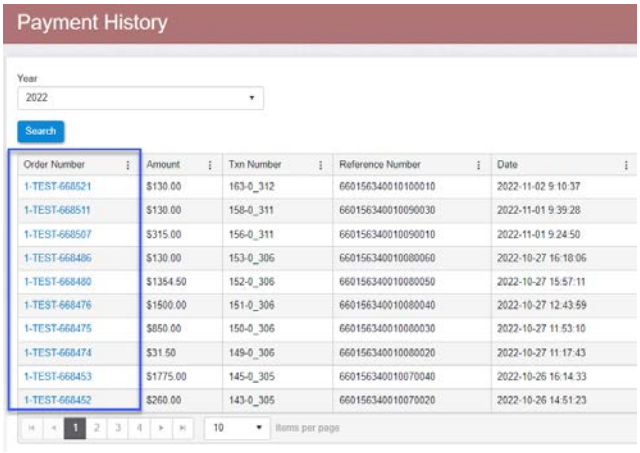
# Finding Your Payment Receipt

Online contractors can access receipts and payment history for permits paid for through the GEIS website in their account. Select Payment History from the Search drop-down menu from the GEIS home page. Select the Year from the drop-down menu and click Search.




The Payment History from that year will appear with the most recent payments at the top of the list. Click the Order Number – this will bring you to the Payment Receipt page for that Order.




Click the Print button to print a copy of your Receipt. Click the Printer Icon next to the permit number to print a copy of your permit.

